

## Communication

Our approach to education is founded on the co-operation between home and school in each child's best overall interests, be this with regard to specific aspects of a child's learning, more general academic or pastoral matters within school, or family and other circumstances beyond school which will inevitably have an effect on a child's happiness and development. We aim to know, to understand and to support each child as an individual and communication is therefore an essential part of our work within school and with parents.

The simple principle for parents is to let us know of any concerns and to share with us any joys, in the certainty that we shall wish to celebrate the latter and address the former. It is this principle which underlies both our informal contact with you and the more formalised annual pattern of communication set out below. It is the same principle which is followed through in our internal arrangements for the monitoring and care of each child.

Prior to the beginning of each academic year, we spend two days conducting a full review of all matters relating to each child in the school. This ensures that all teachers and tutors receiving a new group of children are fully aware of a child's history and that any action necessary to support a child is planned before the year begins. An action plan is created for each child.

In the first days of the new year, our 'At Homes' and 'Meet the Tutors' sessions take place, to provide parents with information about the year ahead, to allow them to put faces to the names of those most directly responsible for the care of their child and, most importantly, to encourage them to let us know of any matters relating to their child, of which we might need to be aware.

For those parents whose child is new to

